

CHATHAM CHORALE BOARD OF DIRECTORS

Tuesday, January 19, 2021

7:00 p.m. via ZOOM

FINAL MINUTES

Present: Bud Ferris, Joe Marchio, Lynn Herbst, Kathy Olsen, Bill Leigh, Pat Antonucci, Mary Jo Nabywaniec, Mary Giorgio, Christine Vancisin, Cindy O'Leary, Faith Little, Leslie Roselli, Deb Mahaney, Shelly Sequin, Michel Perrault and invited guest: Tom Philips.

Call to Order: 7:02 p.m.

Clerk's Report: **MOTION.** To accept the November 17, 2020 report as presented by Mary Jo Nabywaniec. **VOTED/ APPROVED.**

Treasurer's Report. Given by Kathy Olsen. Upon inquiry, Kathy found that the process of payments with regards to Workmen's Compensation is to make 4, \$357 payments to Worker's Comp. each year. 2 payments in October that would cover October and December and 2 payments in March that would cover March and June. That has been done. We have received \$749 as a refund from Liberty Mutual for over-payment. This is our liability insurance. We received a refund of \$262.21 from ASCAP and we've earned \$337.49 from Amazon Smile since we started working with it. **MOTION.** To accept the Treasurer's Report. **VOTED/APPROVED.**

Donations Report and End-of-Year Appeal. Tom Philips. This year we have taken in almost double in donations: \$19,136.55, mostly from our own Chorale Members. Our budget for the entire year was calculated to be \$10,000 – so we are in good stead. It is Tom's suggestion that we do a November appeal (in the form of a letter) and go with a request for donations via e-mail in September. Tom's entire breakdown of donations is available upon request.

Credit Card Replacement. Faith Little. While attempting to process an order, our credit card machine went down/defunct. While talking to the present company, Faith reached out to Cape Cod 5, through a colleague (Melissa Farrell) in order to comparative shop. Cape Cod 5 was capable of issuing machines that would use a square at venues. Members of the Board had a number of questions they wanted answered before making the switch to the new company and Faith was prepared to cover all those bases. **MOTION.** The Chatham Chorale will end its contract with PCS (its present Credit Card Company) and sign on with TSYS, provided all the questions that Board members have regarding this move are completely answered to the satisfaction of each person raising the question. **VOTED/APPROVED.** An e-mail vote will finalize this motion.

(2)

“Donate” button for website. Bill Leigh. Bill reported that both the Falmouth and Outer Cape Chorale have Donate Buttons on their sites. Each customer could pay by pay pal or any credit card. **MOTION.** To accept the Donate Button for Chatham Chorale’s website. **VOTED.APPROVED.**

What we can do for FY21 – 2nd semester and a look toward 2021. Bud Ferris.

- #1. We should “plan” for a soft opening for September 2021. **MOTION.**
Cancel our 2nd half of this year (2020-2021). **VOTED/APPROVED.**
- #2. Examining the Budget Models for YR #1, #2 and #3 – the Orange area, being ‘21-‘22, yellow being ‘22-‘23 and blue being ‘23-‘24, maybe it would be feasible to start the season in the 2nd part of ‘21-‘22 – the Orange area.
- #3. Nothing this fiscal year. (The gray area.)

Membership. MOTION. Dues for the 2nd semester are a minimum of \$20. **VOTED/APPROVED.**
Discussion resulted in: Hardship Policy: Please note: The President can reduce or waive the dues for any member for whom payment of dues would be a financial hardship. Do not hesitate to contact me (Bud) by email or phone @ 508 432 6918 if you find yourself in that position. We want you to stay connected.

Adjourn. 8:20

Addendum: 1/25/2021. **MOTION.** To change our credit card processing services from Petroleum Card Services (PCS) to Total Systems Services (TSYS) managed by Cape Cod 5. **VOTED/APPROVED.**

The motion (via email) passed with 10 yes votes; 5 not voting (abstentions). Faith, Kathy and Bud will carry out the changes.

Respectfully submitted by: Mary Jo Nabywaniec
Clerk, Chatham Chorale